

# Advanced Coupa Administrator Certification Course

Jabil's Advanced Coupa Administrator Certification Course is designed by experienced practitioners for Coupa administrators and procurement leaders, and intended for users who wish to drive more ROI out of their investment in the Coupa platform. This five-day course will provide users with the skills and tools needed to efficiently administer the Coupa core platform.

Base knowledge of the fundamentals of working in Coupa is expected prior to attending the course. This five-day course utilizes a variety of instruction methods to provide a hands-on learning experience with a foundation of practical application. For those administrators new to Coupa, Jabil offers a separate 1-day fundamentals course.

## LEARNING OBJECTIVES AND TOPICS COVERED

- In-depth understanding of platform configuration supported by practical context
- Discovery of homepage redesign possibilities and benefits
- Enhancement of end-user experience through efficient design and user guidance
- Drastically increase process efficiencies through automation
- Design robust workflows through forms, approval chains, and account validations
- Understanding of master data creation and maintenance options for supplier data, cost accounting, capital spend management and user records
- Practical helpdesk and ticket management design and operation
- Role and permission design to drive compliance and risk reduction
- High-level understanding of additional Coupa modules and their benefits

## 5-Day Course

[Click here](#) to see dates and prices.

First come, first served

Includes support hours after course completion

Options available for dedicated/individualized courses:

- Buy out whole class for your company
- Jabil trainers can come to you



**“ Jabil's Coupa Admin training was the perfect blend of instruction on Coupa's capabilities, exercises that promoted the further development of understanding, and application of Coupa's features to my firm's tactical needs and strategic objectives. I recommend that any individual whose responsibilities include the management, transformation and growth of Coupa participate in this training. ”**



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